

CITY OF MIDDLETOWN

Purchasing Office
 One Donham Plaza
 513-425-7832 – voice
 513-425-7869 - fax

Bid Reference No. 09-06
 Bid Due: **Thurs., March 26, 2009**
 @ **11:00 AM**

Please quote the delivered price on all or any part of the material listed on this Price Inquiry Form. **THIS IS AN INQUIRY FOR PRICES -- NOT AN ORDER.** Unit price and extension must be shown. Mail quotations to the above address and endorse envelope "Bid Reference No. 09-06." Bids may also be faxed to the Purchasing Office at 513-425-7869. Although discretion will be maintained, the City assumes no responsibility for the confidentiality of bids received by fax. Bids must be received by the bid opening time shown above.

| <u>QUANTITY</u> | <u>DESCRIPTION</u> | <u>UNIT PRICE</u> | <u>TOTAL PRICE</u> |
|-----------------|--|-------------------|--------------------|
| 8 ea. | Fire Hydrants with 4'6" barrels National Standard Threads, per attached specifications, with accessories. Brand and Model No. Quoted: _____ | \$ _____ | \$ _____ |
| 4 ea. | Fire Hydrants with 5' barrels National Standard Threads, per attached specifications, with accessories. Brand and Model No. Quoted: _____ | \$ _____ | \$ _____ |

Additional Pricing Requested for purchase of the following on an as needed basis:

| | |
|--|----------|
| Fire Hydrant Extension Kits: | |
| 6" | \$ _____ |
| 12" | \$ _____ |
| 18" | \$ _____ |
| 24" | \$ _____ |
| Fire Hydrant Collision Kits | \$ _____ |
| 6" MJ x MJ Valves, LH, with 2" sq. nut Less Accessories | \$ _____ |

Terms: _____% discount _____ days, Net _____ days.

Cash payment discounts will be considered in determining lowest and best bid. The City of Middletown reserves the right to evaluate cash discounts by considering costs of financing.

Company: _____

COMPANY NAME: _____

BY: _____
(Name and Title)

If Corporation: _____ STREET ADDRESS: _____

(President's Name)

(Secretary's Name) CITY, STATE, ZIP: _____

TELEPHONE NO. _____ FAX NO.: _____

DATE: _____ E-MAIL ADDRESS: _____

GENERAL CONDITIONS

1. The City Manager reserves the right to reject any or all bids, and unless otherwise specified by the bidder, to accept any item in the bid. In case of error in extending the total amount of the bid the unit prices the will govern.
2. Unless otherwise stated in the bid by the bidder, time, in connection with discount offered, will be computed from date of delivery of the supplies or services to carrier when final inspection and acceptance are at a point of origin, or from date of delivery and acceptance at destination when final inspection and acceptance are at this point, or from date correct bill or claim voucher properly certified by the contractor is received if the latter date is later than the date of delivery and acceptance.
3. In case of default by the bidder or contractor, the City of Middletown may procure the articles or services from other sources and hold the bidder or contractor responsible for any excess cost occasioned thereby.
4. Prices should be stated in units of quantity specified.
5. Prices quoted unless otherwise stated by bidder, will be considered as being based on delivery to destination as designated and to include any charges for packing, crating, containers, etc. and being in strict accordance with specifications as shown.
6. Wherever a reference is made in the specification or in describing the material, supplies or services required, of a particular trade name, manufacturers' catalog or model number, the bidder, if awarded a contract will be required to furnish the particular item referred to in strict accordance with the specifications or description unless a departure or substitution is clearly noted and described in the proposal by the bidder.
7. The bidder, if awarded an order or contract, agrees to protect, defend and save harmless the City against any demand for payment for use of any patented material, process, article or device, that may enter into the manufacture, construction, or form a part of the work covered by either order or contract; and he further agrees to indemnify and save harmless the City from suits or actions of every nature and description brought against it for, or on account of any injuries or damages received or sustained by any party or parties, by or from any of the acts of the contractor, his servants, or agents.
8. Samples, when requested, must be furnished free of expense prior to the opening of bids and, if not destroyed, will, upon request, be returned at the bidder's expense.

INSTRUCTIONS TO BIDDERS

1. Each bid must be signed by the bidder with his usual signature. Bids by partnerships must be signed with the partnership name by one of the members of the partnership, or by an authorized representative, followed by the signature and title of the person signing. Bids by corporations must be signed with the name of the corporation, followed by the signature of a person authorized to bind it in this matter.
2. Proposals, to receive consideration, must be received prior to the specified time of closing as designated in the invitation.
3. Envelopes must be sealed when submitted.
4. Separate proposals must be submitted on each reference number.
5. Proposals having any erasures or corrections thereon will be rejected unless explained or noted over the signature of the bidder.
6. Bidders may submit proposals on any one or group of items, provided, however, that the unit price is shown as requested.
7. References in the specification or in describing the material, supplies or services required, of a particular trade name, manufacturers' catalog or model number are made for descriptive purposes to guide the bidder in interpreting the type of material or supplies or nature of the work desired.

They should not be construed as excluding proposals on other types of materials and supplies or of performing the work in a manner other than specified.

However, the bidder's attention is called to paragraph six of the General Conditions as shown above, which must be strictly adhered to.

8. Proposals should be mailed or delivered to the City Purchasing Office, second floor, City Building, One Donham Plaza, Middletown, OH 45042.

CITY OF MIDDLETOWN
AFFIDAVIT FOR DELINQUENT PERSONAL PROPERTY TAX

_____, being first duly sworn says that he/she is the _____

of _____, which company is submitting a bid

to the City of Middletown for _____

on _____. (date)

Affiant says that no personal property taxes are currently due to Butler/Warren County, Ohio, as of the date of said bid.

(Signature)

SWORN TO AND SUBSCRIBED before me, a notary public this _____ day of _____, 20_____.

(Notary Public)

My Commission expires _____, 20_____.

(ORC 5719.042)

CITY OF MIDDLETOWN
AFFIDAVIT

RELATIONSHIP TO CITY OFFICIALS OR EMPLOYEES TO BE SIGNED BY AN OFFICER
OF BIDDER

STATE OF OHIO
COUNTY OF _____,ss

_____ (name and title) being first duly sworn says that
he/she is related by blood or marriage to the following City of Middletown officials or
employees _____

(if none, write in "none")

Affiant further states that he/she knows of no person in his/her company who is related by
blood or marriage to any City of Middletown official or employee, except the following:

| <u>Name of Company Person</u> | <u>Relationship</u> | <u>City Official or Employee</u> |
|-------------------------------|---------------------|----------------------------------|
|-------------------------------|---------------------|----------------------------------|

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |

(If none, write "no exception")

Further affiant saith not.

(Signature)

(Title and Company Name)

(Address)

SWORN TO AND SUBSCRIBED before me a notary public this ____ day of
_____, 20____.

(Notary Public)

My Commission expires _____, 20_____.

CERTIFICATION

ORC Section 3517.13 (I)(3) & (J) (3)

The undersigned hereby certifies that the entity entering into this contract with the City of Middletown is in compliance with ORC Section 3517.13 (I) (1) * or ORC 3517.13 (J) (1)*, whichever is applicable.

Print Name of Business

By: _____

Printed Name _____

Title: _____

By: _____

Printed Name _____

Title: _____

Knowingly making a false statement on the certification is a felony of the fifth degree and the contract shall be rescinded. ORC Sections 3517.13 (A) (A) and 3517.992 (R) (3).

* These sections of the Ohio Revised Code deal with political contributions to members of City Council by individuals or business entities seeking to do business with the City of Middletown. Vendors should take adequate steps to be sure they are in compliance with these statutes prior to signing this certification.

This certification must be attached to all contracts involving the purchase of goods costing more than \$10,000.00 or services costing more than \$10,000.00.

**CITY OF MIDDLETOWN
GENERAL SPECIFICATIONS
FIRE HYDRANTS**

1.0 SCOPE

It is the intent of these specifications to describe a fire hydrant for the City of Middletown in sufficient detail to obtain bids on comparable hydrants. The City is converting from the Middletown Standard Thread to the National Standard Thread, so all hydrants bid must have the National Standard Thread.

While the purpose of this specification is to indicate certain minimum requirements, it is not the intent to exclude any bids, but is written to ensure the City of Middletown a type of hydrant most suitable for its requirements.

2.0 EXCEPTIONS

The bidder shall list on a separate sheet of paper, titled "Exception(s) to the Bid Conditions and Specifications," any variations from or exceptions to the conditions and specifications of this bid. It will be the determination of a representative of the City of Middletown to decide what is or is not important in any variation or deviation of fire hydrant bid.

Whereas alternate features, additions, or deletions to the specifications will be given due and utmost consideration, they shall be clearly outlined by the successful bidder. Failure to comply may disqualify bid.

3.0 AWARD CRITERIA

In making an award, the City of Middletown will evaluate the bids received considering such facts as listed below, as well as other factors which are considered pertinent:

- 3.1 Compliance with specifications
- 3.2 References
- 3.3 Delivery time
- 3.4 Total delivered net price
- 3.5 Availability of service
- 3.6 Availability of replacement parts
- 3.7 Guaranties (include copy)
- 3.8 Bidder past history in performance
- 3.9 Ease of maintenance and operations on unit bid

Bidder shall submit with the proposal complete specifications and descriptive literature of unit and all components or optional equipment offered.

The City of Middletown reserves the right to reject any or all bids, to waive technicalities or informalities, and to accept any proposal deemed to be in the best interest of the City of Middletown.

4.0 PRICE AGREEMENT

Vendor must indicate if prices are firm for additional orders through December 31, 2009. Terms are to be listed on the proposal page.

Prices Firm through 12/31/09? Yes _____ No _____

5.0 FREIGHT

All price quotes shall be submitted with freight costs included.

6.0 DELIVERY

Delivery must be made to the City of Middletown, Division of Water Maintenance, 1219 Hook Drive, Middletown, OH 45042, between the hours of 8:00 a.m. and 3:00 p.m., Monday through Friday.

Delivery date shall be stated on page 1 of this proposal.

7.0 SAMPLES

Bidder must be prepared to submit a sample of the hydrant bid for inspection if so requested by the City Purchasing Agent. This sample will be returned to the vendor after thorough examination by City Personnel.

8.0 ADDITIONAL EQUIPMENT

Fire hydrant extensions will be ordered on an as needed basis and are not a part of this bid. Vendors are, however, required to list the prices of the 6", 12", 18", and 24" extensions. In addition, vendors are required to price repair kits and 6" MJ valves. These prices will be used in the evaluation process. Vendor must also indicate if these prices are firm for orders through December 31, 2009. Prices are to include all necessary appurtenances.

Prices Firm through 12/31/09? Yes _____ No _____

9.0 WARRANTY

A copy of the manufacturer's standard guarantee and complete parts list and service manual shall be furnished with the bid.

10.0 INVOICES

Invoices shall be mailed to the City of Middletown, Division of Water Maintenance, 1219 Hook Drive, Middletown, OH 45042, for the hydrants ordered and delivered.

11.0 ADDITIONAL SERVICES

The City recognizes that the vendors participating in this bid may have a great deal of expertise at their disposal concerning the mechanics of this bid. Other services or benefits not specifically mentioned in these specifications which the vendor may be able to provide to assist Purchasing and the Division of Water Maintenance will also be considered in the bid evaluation. If applicable, please submit a complete description of these extra services or benefits on company letterhead and submit with the bid.

12.0 SUBMISSION OF BIDS

All bids must be received in the Purchasing Office, no later than **11:00 a.m., Thursday, March 26, 2009**. Envelopes must be clearly marked, "**Fire Hydrants, Bid No. 09-06**" and be delivered to City of Middletown, Purchasing Office, One Donham Plaza, Middletown, OH 45042. Bidders should take caution if U.S. Mails or other carriers are to be used for submission of bids. Mailing should be made in sufficient time for bids to arrive at the City Purchasing Office prior to the time and date specified above.

13.0 CONTACT PERSON

Please provide name and telephone number of contact person:

Name: _____ Phone No.: _____

14.0 ADDITIONAL INFORMATION

Additional information needed in the preparation of the bid package may be obtained by contacting Cindy Strayer, City of Middletown Purchasing Agent, 513/425-7832, or Mark Davis, Division of Water Maintenance, 513/425-1898.

CITY OF MIDDLETOWN, OHIO
TECHNICAL SPECIFICATIONS
FIRE HYDRANTS

1.0 GENERAL

All fire hydrants shall conform to A.W.W.A. standards C-502, latest version with National Standard Hose Thread. All hydrants to include accessories (bolt kit, megalug and gland).

2.0 MAIN VALVE

The main valve shall be at least 5-1/4" in diameter and be of the compression type opening against the line pressure and closing with the pressure.

3.0 INLET CONNECTION

Shall be 6" in diameter and either of the flanged or mechanical joint type as specified. Flange connections are to be furnished with bolts, nuts and gaskets.

4.0 DEPTH OF BURY

All hydrants shall be 4' 6" depth of bury, unless otherwise specified.

5.0 BONNET SECTION

Shall be of the dry top design. The design shall be such that all stem threads are sealed in a lubricant reservoir that will provide automatic lubrication of all stem threads and metal bearing surfaces. The hydrant shall also have anti-friction bearings to take the upward thrust of the hydrant rod, Teflon bearing or other approved method.

6.0 BOLTS AND NUTS

Shall be cadmium plated or rust proofed by other approved process.

7.0 DISCHARGE CLASSIFICATION

All fire hydrants shall have two (2) 2 ½ I.D. discharge nozzles and one (1) 4 ½ I.D. discharge nozzle, each provided with caps having rubber gaskets with no chains attached. Nozzles shall be attached to hydrant barrel with a leaded or threaded connection. A threaded connection shall have the nozzles secured in place with a locking pin.

8.0 HOSE AND PUMPER NOZZLE THREADS

All fire hydrant hose and pumper threads shall be National Standard Hose Threads.

9.0 OPERATING AND CAP NUTS

Operating and cap nuts on the hose and pumper nozzles shall conform to the National Standard.

10.0 DIRECTION OF OPENING

The hydrant shall be opened by turning the operation nut counterclockwise.

11.0 TRAFFIC TYPE

The hydrant shall have a breakable safety section just above the ground line for protection of underground parts and to prevent barrel breakage if struck by a vehicle. The device shall be used to form a union between the upper and lower barrels. It shall be designed to break on traffic impact and shall consist of a two part breakable flange, four part segmental coupling or breakable lugs. The hydrant shall be provided with an acceptable breakable coupling.

12.0 PUMPER NOZZLES

The centerline of the pumper nozzle of the hydrant shall be at least 14" above the ground line.

13.0 DRAINAGE

The hydrant shall be fully bronze mounted and shall provide automatic drainage when the main valve is closed. Drainage shall be through an all bronze seat and drain ring assembly. The drain assembly shall be equipped with no less than two (2) drain holes of 2" in diameter.

14.0 REPAIRS

It shall be possible to make repairs to the internal parts without excavating the hydrant, by unscrewing the main valve assembly from a bronze ring in the base of the hydrant and lifting the main valve assembly up through the top of the hydrant. Also, it shall be possible to add extensions to the hydrant without excavating.

15.0 HYDRANT FINISH

Exterior portions of the hydrant above the ground line shall have a finish coat of paint of safety red. The portion of the hydrant below ground line shall be coated coal tar or other acceptable coating that will protect from corrosion.

16.0 ACCEPTABLE MANUFACTURERS

The following hydrants meet the needs of the City of Middletown and will be accepted:

Kennedy K81D Guardian
Mueller A-423
American Darling B-62-B
Clow Medallion F2545
AVK

Other equivalents will be evaluated by City of Middletown personnel. It shall be the opinion of the City of Middletown's Water Division as to what is and what is not acceptable.